I. CALL TO ORDER
Kristen Seatavakin, commission chair, called the meeting to order at First 5 Marin at 5:40 p.m.

Commissioners Present:
Kristen Seatavakin – chair
Kari Beuerman
David Bonfilio
Lisa Leavitt MD
Supervisor Dennis Rodoni

Commissioners Excused:
Gabrielle Auguste – vice chair
Amy Eisenmann
Lucia Martel-Dow
Juan Rodriguez

Staff Present:
Michelle Fadelli
Amy Reisch

II. MEETING MINUTES
Commissioner Seatavakin asked if there were changes, additions or corrections to the commission minutes for the last meeting on October 16, 2019.
Motion/Second: Bonfilio/Beuerman
The minutes of October 16, 2019 were unanimously approved.

III. COMMISSIONER INTRODUCTIONS/COMMENTS

Commissioner Dave Bonfilio reported that he attended the Mill Valley city council meeting, representing First 5 Marin, to speak about the proposed ban on flavored tobacco. He also attended the “Literacy, Libraries and Equity” forum and, during public comments, noted that First 5 Marin had funded the original “FLAGship” mobile preschool bus (and continued funding operational costs over the last two decades for about $1 million total).

Commissioner Kristen Seatavakin reported attending the Child Care Master Planning meeting in Marin City, along with executive director Amy Reisch. She said there’s an opportunity to use common indicators of community wellness; these can connect with the CHIP (Children’s Health Insurance Program) process.
• Amy noted that it’s also an opportunity for cross-sector collaboration.
Kristen also noted that there will be a December 6th meeting about coordinating high-level data platforms.
Commissioner Kari Beuerman reported that, following the recent power outages, 700 households in Marin received “replacement food” due to food spoilage. Many people reported having eaten spoiled
food after their refrigerators had been without power. Kari also noted that Public Assistance fielded 5000 calls during the month of October.

**Commissioner Lisa Leavitt** shared that an event for the Marin Organizing Committee scheduled for the Civic Center had to be moved, when the facilities were needed as an emergency evacuation center.

Lisa also noted that Marin recently suffered the first death related to vaping in the County, and that a recent high school graduate overdosed.

Lisa also mentioned a recent immigration-related event at San Rafael High School, “Our Stories,” hosted by the “Not in Our Town” group.

- Amy mentioned a report recently posted/distributed by Michelle Fadelli about “The Effect of Hostile Immigration Policies on California Children’s Early Childhood Development.” (This report was prepared by Early Edge California and The Children’s Partnership.)

**IV. EXECUTIVE DIRECTOR’S REPORT**

**Executive Director Amy Reisch** presented her written report and also reported that First 5 Marin’s Help Me Grow program will be training on the “STAR system” for data management; and we will be using the County’s data sharing agreement and information release as a template for HMG’s forms. She also reported the First 5 Marin has new phones, which will accommodate the Help Me Grow call center— at better rates than the prior system.

*Michelle added that we are planning for upcoming forums in 2020, as well as the annual policy breakfast. We are also working on the annual report.*

Amy added that she is also working with the Complete Count Committee for the 2020 Census, and will be advising on 0-to-5 issues. The First 5 Association has a contract for outreach to families with children ages 0-to-5.

**V. COMMISSION DISCUSSION**

- **ACA Outreach** – Amy reported that in the current atmosphere for immigrants, including DACA issues, public charge, detentions and deportations, it is very challenging to convince people to sign up for benefits to which they are entitled; it is especially difficult to outreach to undocumented young adults. She suggested we need to think as a community about the county’s (collectively speaking) approach to services for the immigrant community. And we need to recognize the contributions of immigrants and the challenges to providing services.

  *Supervisor Rodoni said he had discussed the issue of medical services as a medical crisis with the County’s Public Health Officer.*

  *Amy suggested that we might not want to elevate this issue as a crisis; instead, we need to normalize immigrant services in our communities.*

- **Executive Search Committee Update** – **Commissioner Bonfilio** reported that he and Commission Chair Kristen Seatavakin, along with Michelle Fadelli, had a meeting with “Talent Citizen,” our executive director (ED) search firm. He said they had identified a number of community partners to speak with the firm; he, Kristen and Amy would be making email introductions to precede interviews related the search process. They would also be asking to speak with Commissioners Rodoni and Beuerman individually, and the rest of the commission as a group.

  *Talent Citizen asked several questions for consideration by the commission, including:*
1. **What if current or past commissioners apply for the ED position?** Are there protocols in place or what should those be? (David suggested that if current commissioners apply, they should recuse themselves from the process and any meetings where personnel issues are being discussed.)

2. **Regarding experience, is expertise in early childhood development or ED/financial management preferable?** (Kari replied that the successful candidate will hopefully have both. Dennis said he thought financial management was important.)

3. **Have we conducted “asset mapping” of current commissioners, community partners and/or funding partners?** (Amy noted that our evaluators did some of that during our retreat in April 2019; David suggested it might be a good way for the new ED to meet and connect with commissioners and community partners.)

Commissioner Bonfilio noted the ED search committee is scheduled to meet again prior to the commission’s next meeting in January, as well as in December (Dec. 18th at 4 pm).

Commissioner Seatavakin asked if the committee will need to meet in private, and suggested standing closed sessions for personnel matters on upcoming commission agendas.

**VI. FINAL COMMENTS**

**Michelle** reminded commissioners about the next Marin Communications Forum on Thursday, December 12th: Legal Rights for Working Parents—from Pregnancy to Paid Family Leave.

**Commissioner Rodoni** reported that he had attended a youth justice event in the Canal, in Spanish (with English translation). [He also reported meeting with 150 constituents at recent office hours.]

**VII. ADJOURNMENT** – Commission chair Kristen Seatavakin adjourned the meeting at 6:35 p.m.

**NEXT SCHEDULED COMMISSION MEETING:**

**HAPPY HOLIDAYS!**

**Wednesday, January 15, 2020 at 5:30**

1050 Northgate, Suite 130
San Rafael